Lessons Learned Report

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| **Prepared by: Mahmoud Mourad Youssef** **Date:12/1/2023**  **Project Name: Web publishing system**  **Project Sponsor:** Dr. Ayman Bahaa  **Project Manager:** Mahmoud Mourad  **Final Budget: 1,304,000** |
| 1. Did the project meet scope, time, and cost goals?   Yes, those criteria were met, the project schedule was met and followed smoothly while not deviating away from the project’s scope, the goals were met while retaining a good quality.   1. What was the success criteria listed in the project scope statement?   Meeting the performance requirements  Meeting the functional requirements  Meeting the user requirements  On-time delivery  On-budget delivery   1. Reflect on whether you met the project success criteria.   Yes, all criteria are met.   1. In terms of managing the project, what were the main lessons your team learned?  * The importance of clear and detailed project scope * The importance of stakeholder engagement * The importance of risk management * The importance of clearly defined success criteria * The importance of communication * The importance of contingency planning  1. Describe one example of what went right on this project.   Effective project scope definition, the project scope statement provided a clear and detailed understanding of the project's objectives, deliverables, and requirements. This helped to ensure that the project stayed on track and delivered the desired outcome. The scope statement also identified the key stakeholders and their roles, which helped to ensure that their needs and concerns were considered throughout the project lifecycle.   1. Describe one example of what went wrong on this project.   Cost overrun risk, the project exceeded the allocated budget due to unforeseen costs or mismanagement of resources, which caused financial constraints and affected the project's continuity.   1. What will you do differently on the next project based on your experience working on this project?   Adequate performance testing, deploying the system, it is important to conduct thorough testing to ensure that the system meets the performance requirements such as response time, scalability, and security. Continual monitoring and controlling, the project team should continuously monitor the project, comparing it to the established budget, and taking corrective action as necessary. |
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